# RACHEL CARSON HOMESTEAD ASSOCIATION, INC. ANNUAL AUDIT REPORT YEAR ENDED SEPTEMBER 30, 2010

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THOMPSON & MYERS
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COMMERCE BUILDING, SUITE 101
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MONROEVILLE, PA 15146

### **INDEPENDENT AUDITORS' REPORT**

To the Board of Directors. Rachel Carson Homestead Association, Inc. Pittsburgh, Pennsylvania

We have audited the accompanying statement of financial position of Rachel Carson Homestead Association, Inc. (a not-for-profit corporation) as of September 30, 2010 and 2009 and the related statements of activities and changes in net assets, functional expenses and cash flows for the years then ended. These financial statements are the responsibility of the Association's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audits to obtain reasonable assurance that the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Rachel Carson Homestead Association, Inc. as of September 30, 2010 and 2009, and the changes in its net assets and cash flow for the years then ended, in conformity with U.S. generally accepted accounting principles.

CERTIFIED PUBLIC ACCOUNTANTS

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Monroeville, Pennsylvania June 9, 2011

## RACHEL CARSON HOMESTEAD ASSOCIATION, INC. STATEMENT OF FINANCIAL POSITION SEPTEMBER 30, 2010 AND 2009

	SEPTEMBER 30, 2010 2009	
ASSETS		
Cash	\$ 16,262	\$ 41,675
Inventory	6,055	9,039
Prepaid Expenses	850	850
Property and Equipment, at Cost less Accumulated		
Depreciation of \$39,935 and \$34,310	126,234	131,859
Total Assets	<u>\$ 149,401</u>	\$ 183,423
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts Payable	\$ 4,353	\$ 4,179
Line of Credit Loan Payable	23,090	46,000
Net Assets		
Unrestricted	26,558	2,859
Temporarily Restricted by Donors	10,000	44,985
Permanently Restricted	85,400	85,400
Total Net Assets	121,958	133,244
Total Liabilities and Net Assets	<u>\$ 149,401</u>	\$ 183,423

### RACHEL CARSON HOMESTEAD ASSOCIATION, INC. STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS YEARS ENDED SEPTEMBER 30, 2010 AND 2009

	2010	2009
CHANGES IN UNRESTRICTED NET ASSETS		
SUPPORT		
Contributions	\$ 33,116	\$ 3,185
Gift Shop Sales	6,295	9,805
Special Events	43,760	38,096
Memberships	5,350	5,714
Other	75	265
Satisfaction of Purpose Restrictions	214,335	165,132
Total Support	302,931	222,197
EXPENSES		
Program Services	200,732	203,897
Administration	61,348	53,550
Fundraising	<u>17,152</u>	15,108
Total Expenses	279,232	272,555
Increase (Decrease) in Unrestricted Net Assets	23,699	(50,358)
CHANGES IN TEMPORARILY RESTRICTED NET ASSETS		
Contributions	179,350	109,632
Net Assets Released from Restrictions	(214,335)	(165,132)
(Decrease) in Temporarily		
Restricted Net Assets	(34,985)	(55,500)
CHANGES IN PERMANENTLY RESTRICTED NET ASSETS		
Contributions		85,400
Total (Decrease) in Net Assets	(11,286)	(20,458)
Net Assets - Beginning of Year	133,244	153,702
Net Assets - End of Year	\$ 121,958	<u>\$ 133,244</u>

### RACHEL CARSON HOMESTEAD ASSOCIATION, INC. STATEMENT OF FUNCTIONAL EXPENSES SEPTEMBER 30, 2010 AND 2009

	Program Services	Administration and Fundraising		Total
YEAR ENDED SEPTEMBER 30, 2010				
Salaries and Benefits	\$ 131,605	\$ 56,402	\$	188,007
Membership and Educational Programs	41,502	-		41,502
Cost of Gift Shop Sales	4,562	-		4,562
Web Hosting and Marketing	1,263	-		1,263
Postage and Printing	3,875	536		4,411
Office Expenses	-	17,322		17,322
Interest Expense	-	1,305		1,305
Depreciation	5,625	-		5,625
Maintenance	1,951	-		1,951
Utilities and Telephone	3,077	-		3,077
Insurance	2,272	-		2,272
Professional Fees	5,000	-		5,000
Fundraising		2,935		2,935
	\$ 200,732	\$ 78,500	<u>\$</u>	279,232
YEAR ENDED SEPTEMBER 30, 2009				
Salaries and Benefits	\$ 128,866	\$ 53,808	\$	182,674
Membership and Educational Programs	43,852	-		43,852
Cost of Gift Shop Sales	6,664	-		6,664
Web Hosting and Marketing	3,223	-		3,223
Postage and Printing	5,045	-		5,045
Office Expenses	-	12,030		12,799
Interest Expense	-	769		769
Depreciation	4,333	-		4,333
Maintenance	1,977	-		1,977
Utilities and Telephone	4,011	-		4,011
Insurance	1,841	-		1,841
Professional Fees	4,085	-		4,085
Fundraising		2,051		2,051
	<u>\$ 203,897</u>	\$ 68,658	<u>\$</u>	<u>272,555</u>

### RACHEL CARSON HOMESTEAD ASSOCIATION, INC. STATEMENT OF CASH FLOW YEARS ENDED SEPTEMBER 30, 2010 AND 2009

	<u>20</u>	<u>10</u>	<u>20</u>	<u>09</u>
Operating Activities				
Cash Provided by (Applied to) Operating Activities				
(Decrease) in Net Assets	\$ (11,286)		\$ (20,458)	
Adjustments to Reconcile Change in Net Assets to Net Cash				
Provided by Operating Activities				
Depreciation Not Requiring the Use of Cash	5,625		4,333	
Decrease in Inventory	2,984		658	
Decrease in Prepaid Expenses	_		1,274	
Increase (Decrease) in Accounts Payable	174		(10,212)	
Net Cash (Applied to) Operating Activities		\$ (2,503)		\$ (24,405)
Investing Activities				
Cash Applied to Investing Activities				
Acquisition of Building and Land		-		(85,400)
Financing Activities				
Cash Provided by Financing Activities				
Proceeds of Line of Credit Loan	84,500		46,000	
Cash Applied to Financing Activities				
Line of Credit Loan Payments	107,410			
NAC I BOULL (A. P. LANE)		(22.010)		46.000
Net Cash Provided by (Applied to) Financing Activities		(22,910)		46,000
Net (Decrease) in Cash and Cash Equivalents		(25,413)		(63,805)
Cash - Beginning of Year		41,675		105,480
Cash - End of Year		\$ 16,262		\$ 41,675
Paguired Disclasure				
Required Disclosure  Cash paid for Interest		\$ 1,305		\$ 769
Cash pard for finerest		<u>\$ 1,305</u>		<u>\$ 769</u>

### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### **Nature of Activities**

Rachel Carson Homestead Association, Inc. (the Association) was formed in 1975 to preserve, restore and interpret the birthplace and home (the Homestead) of naturalist and author Rachel Carson. The Association also provides environmental educational programs.

The Association is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation.

### **Basis of Accounting**

The financial statements have been prepared on the accrual basis in accordance with generally accepted accounting principles.

### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### Cash and Cash Equivalents

The Association considers all highly liquid investments with original maturities of less than three months to be cash equivalents.

Substantially all of the Association's cash is held or invested at one financial institution.

### **Promises to Give**

Unconditional promises to give (pledges receivable) are recognized as revenues or gains in the period received as assets, decreases of liabilities, or expenses depending on the form of the benefits received. Conditional promises to give are recognized when the conditions on which they depend are substantially met.

### **Inventories**

Inventories consist of gift items and are stated at the lower of cost or market, on a first-in, first-out basis.

### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### **Depreciation**

Land, building and equipment are stated at cost, less accumulated depreciation, computed in accordance with the straight-line method of depreciation and the estimated useful lives of the assets. Maintenance and repairs are reported as Functional Expenses when incurred.

### **Revenue and Support**

Membership revenue is recognized when received.

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence or nature of any donor restrictions.

All donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Approximately 30% in 2010 and 44% in 2009 of the Association's contributions were from one donor.

### **In-kind Contributions**

Donated materials and services (except rent – see "Lease Obligation") are reflected as contributions at their estimated values at the date of receipt.

The Association receives a significant amount of donated services from unpaid volunteers who assist in fund-raising and special projects. No amounts have been recognized in the statement of activities because the criteria for recognition under generally accepted accounting principles have not been satisfied.

### **PROPERTY AND EQUIPMENT**

The cost, accumulated depreciation and estimated useful lives of land, building and equipment are summarized as follows:

<u>September 30, 2010</u>	Estimated <u>Useful Life</u>	Cost
Land	N/A	\$ 22,700
Building	39 Years	62,700
Building Improvements	20 – 31 Years	67,603
Furniture and Equipment	5 Years	13,166
Total Cost		166,169
Less – Accumulated Depreciation		39,935
Net Book Value		<u>\$126,234</u>
	Estimated	
<u>September 30, 2009</u>	<u>Useful Life</u>	Cost
Land	N/A	\$ 22,700
Building	39 Years	62,700
Building Improvements	20 – 31 Years	67,603
Furniture and Equipment	5 Years	13,166
Total Cost		166,169
Less - Accumulated Depreciation		34,310
Net Book Value		\$131,859

### **RESTRICTION ON NET ASSETS**

Temporarily restricted net assets are available for the following purposes at September 30:

	<u>2010</u>	<u>2009</u>
Education	\$ 10,000	\$ 29,780
Newsletter	-	3,551
Scholarships	-	3,019
Garden	-	3,140
Founder's Fund – for Improvements	-	3,967
Memorial Fund		1,528
	<u>\$ 10,000</u>	<u>\$ 44,985</u>

### LEASE OBLIGATION AND PERMANENTLY RESTRICTED NET ASSET

Prior to June 2, 2009, the Homestead building and land was owned by Springdale Borough of Allegheny County. Springdale leased the building and land to the Association under the terms of a lease expiring in April 2026. Under the lease, the Association paid \$1 per year plus all operating and maintenance expenses associated with the building and land. In addition, as discussed in the note titled "Summary of Significant Accounting Policies", the Association was responsible to preserve, restore and interpret the Homestead. The Association had concluded that the expenses it incurred and the services it provided represented the fair value of the rent associated with the lease.

Effective June 2, 2009, the deed to the Homestead building and land was transferred to the Association from Springdale Borough in exchange for consideration of \$1. Ownership and transfer rights under the deed are permanently restricted to organizations that will continue to preserve, restore and interpret the Homestead.

### **EVALUATION OF SUBSEQUENT EVENTS**

The Organization has evaluated subsequent events through June 9, 2011, the date which the financial statements were available to be issued.